

Instructions for Submitting Connecticut's Healthy Food Certification Statement for School Year 2021-22

**for
Public School Sponsors of the
National School Lunch Program**

Section 10-215f of the Connecticut General Statutes



Connecticut State Department of Education
Bureau of Health/Nutrition, Family Services and Adult Education
450 Columbus Boulevard, Suite 504
Hartford, CT 06103-1841

May 4, 2021

Instructions for Submitting Connecticut's Healthy Food Certification Statement for School Year 2021-22

Connecticut State Department of Education • May 2021

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/App/Instructions_Submitting_Connecticut_Healthy_Food_Certification_Statement.pdf



For information on HFC, visit the CSDE's [HFC](#) webpage or contact the [HFC Coordinator](#), Connecticut State Department of Education, Bureau of Health/Nutrition, Family Services and Adult Education, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This document is available at https://portal.ct.gov/-/media/SDE/Nutrition/HFC/App/Steps_Submitting_Connecticut_Healthy_Food_Certification_Statement.pdf.

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About This Guide

This guide applies only to **public school sponsors** of the National School Lunch Program (NSLP). Private schools and residential child care institutions are not eligible for Healthy Food Certification (HFC) under [Section 10-215f](#) of the Connecticut General Statutes.

All public school sponsors of the NSLP must complete the annual HFC Statement (Addendum to ED-099 Agreement for Child Nutrition Programs) in the Connecticut State Department of Education's (CSDE) Online Application and Claiming System for Child Nutrition Programs (CNP System). The application deadline for the HFC Statement for school year 2021-22 is **July 1, 2021**.

For additional information, review the CSDE's PowerPoint presentation, *[Application Procedures for Healthy Food Certification](#)*, and visit the “[Apply](#)” section of the CSDE's [Healthy Food Certification \(HFC\)](#) webpage. For questions about the HFC application process, please contact Susan S. Fiore, M.S., R.D., at susan.fiore@ct.gov or 860- 807-2075.

1 — HFC Overview

Healthy Food Certification (HFC) under [Section 10-215f](#) of the Connecticut General Statutes (C.G.S.) requires each board of education or governing authority for all public schools participating in the National School Lunch Program (NSLP) to certify annually to the CSDE whether they will follow the Connecticut Nutrition Standards (CNS) for all foods sold to students separately from reimbursable meals (competitive foods) in the U.S. Department of Agriculture’s (USDA) school nutrition programs. The CNS applies to all competitive foods offered for sale to students on school premises at all times from all sources including cafeterias, school stores, vending machines, fundraisers, culinary programs, and any other sources of food sales to students.

- **“Sales”** means the exchange of a determined amount of money or its equivalent (such as coupons, tickets, tokens, and similar items) for foods and beverages. Sales also include programs and activities that charge a fee that includes the cost of foods and beverages provided to students, and activities that suggest a student donation in exchange for foods and beverages.
- **“School premises”** include all areas of the property under the jurisdiction of the local or regional board of education, the regional vocational-technical school system (Connecticut Technical Education and Career System (CTECS)), or the governing authority district or school.

Public school sponsors must document their district’s annual certification using the online HFC Statement (Addendum to ED-099 Agreement for Child Nutrition Programs). Sponsors complete the annual HFC Statement in the Connecticut State Department of Education’s (CSDE) Online Application and Claiming System for Child Nutrition Programs (CNP System).

Districts that choose to comply with the CNS receive additional funding based on the total number of reimbursable lunches (paid, free, and reduced) served in the district in the prior school year. Information on the HFC requirements and a list of current HFC districts are available on the CSDE’s [HFC](#) webpage.

Food Exemptions

Foods that do not comply with the CNS cannot be sold to students on school premises unless the local board of education or school governing authority votes to allow exemptions and the following criteria are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the foods are not sold from a vending machine or school store.

- The “**school day**” is the period from midnight before to 30 minutes after the end of the official school day. For example, if school ends at 3:00 p.m., the school day is from midnight to 3:30 p.m. Summer school programs operated by the board of education or school governing authority on school premises are part of the regular school day.
- An “**event**” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and school debates are events, but soccer practices, play rehearsals, and debate team meetings are not.
- “**Location**” means where the event is being held. For example, cookies may be sold on the side of the soccer field during a soccer game, but cannot be sold in the school cafeteria while a game is played on the soccer field.

The vote on whether to allow food exemptions is part of the district’s annual HFC Statement. For more information, refer to the CSDE’s resource, [Exemptions for Foods and Beverages in Public Schools](#).

HFC Statement

The annual HFC Statement (Addendum to ED-099 Agreement for Child Nutrition Programs) is valid for one school year (July 1, 2021, through June 30, 2022). It addresses:

- whether the district will or will not follow the CNS for all competitive foods offered for sale to students on school premises at all times and from all sources; and
- if the district certifies for the healthy food option, whether the district will or will not allow exemptions for foods that do not meet the CNS, providing that the sales comply with the exemption criteria. For more information, refer to “[Food Exemptions](#)” above.

Each board of education or school governing authority for all Connecticut public school districts that participate in the NSLP must submit the annual HFC Statement to the CSDE by July 1, 2021, or the district is ineligible for participation during the upcoming school year. For more information, review the CSDE’s PowerPoint presentation, [Application Procedures for Healthy Food Certification](#), and visit the “[Apply](#)” section of the CSDE’s HFC webpage.

Before Beginning the HFC Module

Before beginning the online HFC module in the CSDE's CNP System, the board of education or school governing authority must have 1) voted on HFC; and 2) have an electronic copy (Word or PDF) of the board-approved meeting minutes available for uploading. The minutes must indicate the date of the board meeting and whether the district "will" or "will not" implement the healthy food option. If the district implements the healthy food option, the minutes must also indicate whether the district "will" or "will not" allow food exemptions. For more information, refer to "Food Exemptions" in this section and the CSDE's resource, [Exemptions for Foods and Beverages in Public Schools](#).

HFC districts must also have contact information available for the district's HFC contact person, superintendent, food service director, business manager, staff person responsible for operating any school stores and culinary arts programs in the district, and contact person for each interschool agreement with other public schools.

Who Completes the HFC Statement

Important: The district's **claims preparer** and **authorized signers 1 and 2** have different responsibilities to prepare for completing and submitting the annual HFC Statement in the CNP Online System. Table 1 summarizes the steps that must be completed by each person.

District staff responsibilities for completing the online HFC Statement			
Person	Responsibility	HFC districts	Non-HFC districts
Claims Preparer	Enroll district in 2021-22 application process for school nutrition programs	Steps 1-7 on pages 7-10 (refer to section 2)	Steps 1-7 on pages 21-24 (refer to section 3)
Authorized Signer 1 or 2	Complete, certify, and submit the HFC Statement	Steps 8-16 on pages 11-20 (refer to section 2)	Steps 8-13 on pages 25-30 (refer to section 3)

Each public school sponsor of the NSLP has two designated representatives authorized to enter into an agreement with the CSDE to operate Child Nutrition Programs (ED-099 Agreement for Child Nutrition Programs) and sign the claims for reimbursement.

- **Authorized signer 1** is the designated representative who is authorized to sign the ED-099 Agreement for Child Nutrition Programs and submit claims for reimbursement. This person is the head of the governing body, e.g., the chief officer elected or appointed to assume legal responsibility for the organization (superintendent of schools, president, or chairperson of the board).

- **Authorized signer 2** is the designated representative who is authorized to sign the claims for reimbursement in the absence or incapacity of the first designated individual. This person is the assistant superintendent, business official, principal, headmaster, city or town manager, executive director, or deputy commissioner.

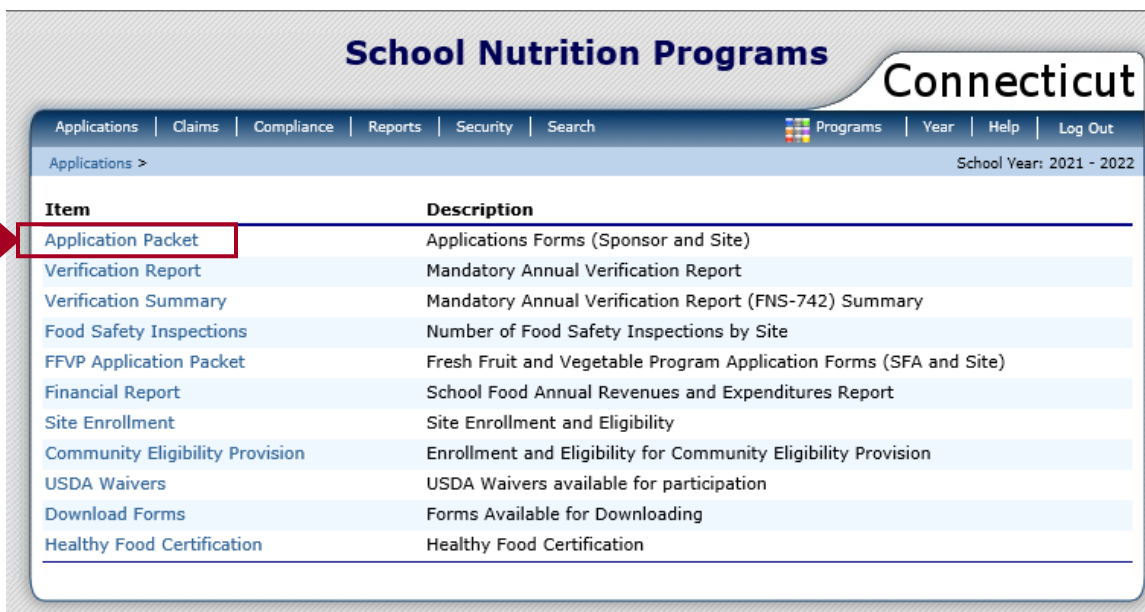
Each public school sponsor of the NSLP has one person designated as the **claims preparer**, who prepares and enters claims for reimbursement. **This person must enroll the district in the 2021-22 application process for school nutrition programs (steps 1-7) *before* authorized signer 1 or 2 can complete the remaining steps to certify and submit the HFC Statement. The online HFC Statement must be certified by authorized signer 1 or 2.** If you are not sure who your district designated as the claims preparer and authorized signers 1 and 2, check the district's current year sponsor application in the CNP System. For more information, refer to "Steps for Checking Sponsor's Designated Contacts" below.

Steps for Checking the Sponsor's Designated Contacts

1. Click on **Applications** in the CNP System.



- Click on **Application Packet** (the first selection under **Item**).



School Nutrition Programs Connecticut

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > School Year: 2021 - 2022

Item	Description
Application Packet	Applications Forms (Sponsor and Site)
Verification Report	Mandatory Annual Verification Report
Verification Summary	Mandatory Annual Verification Report (FNS-742) Summary
Food Safety Inspections	Number of Food Safety Inspections by Site
FFVP Application Packet	Fresh Fruit and Vegetable Program Application Forms (SFA and Site)
Financial Report	School Food Annual Revenues and Expenditures Report
Site Enrollment	Site Enrollment and Eligibility
Community Eligibility Provision	Enrollment and Eligibility for Community Eligibility Provision
USDA Waivers	USDA Waivers available for participation
Download Forms	Forms Available for Downloading
Healthy Food Certification	Healthy Food Certification

- Under **School Year**, select **2020-2021**, next to the green “New!” button. **Note:** You are selecting the **current** school year (2020-2021) to find the district’s contact information because the district has not yet entered contact information for the 2021-22 school year.



School Nutrition Programs Connecticut

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications >

Select School Year

Status: Active
DBA: **Public Schools**

Type of Agency: Educational Institution
Type of SNP Organization: Public

Currently, there are 3 School Year(s) available. Select the year you wish to access.

School Year	Date Range	Application Packet
NEW! 2021 - 2022	07/01/2021 - 06/30/2022	Not Started
2020 - 2021	07/01/2020 - 06/30/2021	Application Packet on File
2019 - 2020	07/01/2019 - 06/30/2020	Application Packet on File

< Back

1 | Overview

- Click on **View** under **Action** on the left.

School Nutrition Programs **Connecticut**

Applications | Claims | Compliance | Reports | Security | Search Programs | Year | Help | Log Out

Applications > Application Packet > School Year: 2020 - 2021

2020 - 2021 Application Packet

Status: Active
Public Schools

Type of Agency: Educational Institution
Type of SNP Organization: Public

Packet Submitted Date: 11/09/2020
Packet Approved Date: 11/09/2020
Packet Original Approval Date: 11/09/2020
Packet Status: Approved

Action	Form Name	Latest Version	Status
View Revise	✓ Sponsor Application	Original	Approved
Details	✓ FSMC Contract List		1 Contract
Details	✓ Checklist Summary (13)		

Site Applications	Approved	Pending	Return for Correction	Denied	Withdrawn/ Closed	Error	Total Applications
School Nutrition Program	5	0	0	0	0	0	5
Seamless Summer Option	0	0	0	0	0	0	0

[< Back](#)
[Submit for Approval](#)

[Show Packet History](#)

- The SNP application for School Year 2020-2021 will appear. Scroll down to view the name of the **Claim Preparer**, and the names of **Authorized Representative #1** and **Authorized Representative #2**.

Claim Preparer

	Salutation	First Name	Last Name
18. Name:			
19. Email Address:			
20. Phone:		Ext:	Fax:
21. Title:			

Authorized Representative #1

	Salutation	First Name	Last Name
22. Name:			
23. Email Address:			
24. Phone:		Ext:	Fax:
25. Title:			

Authorized Representative #2

	Salutation	First Name	Last Name
26. Name:			
27. Email Address:			
28. Phone:		Ext:	Fax:
29. Title:			

2 — Application Steps for HFC Districts

Important Information

- ▶ This section applies only to **HFC districts**. Non-HFC districts must follow the steps in section 3.
- ▶ The **claims preparer** must first **enroll** the district in the 2021-22 application process for school nutrition programs (refer to steps 1-7) **before** **authorized signer 1 or 2** can access the HFC module in the CNP System to complete, certify, and submit the HFC Statement (steps 8-16). **If the claims preparer has not enrolled the district, authorized signer 1 or 2 will not be able to enter any information for HFC.**
- ▶ The online HFC Statement can only be certified by **authorized signer 1 or 2**. For more information, refer to “[Who Completes the HFC Statement](#)” in section 1.

1. The **claims preparer** accesses the Connecticut State Department of Education’s (CSDE) Online Application and Claiming System for Child Nutrition Programs (CNP System) at <https://ct.cnpus.com/prod/Splash.aspx>.
2. The **claims preparer** logs in with **User ID** and **Password**.

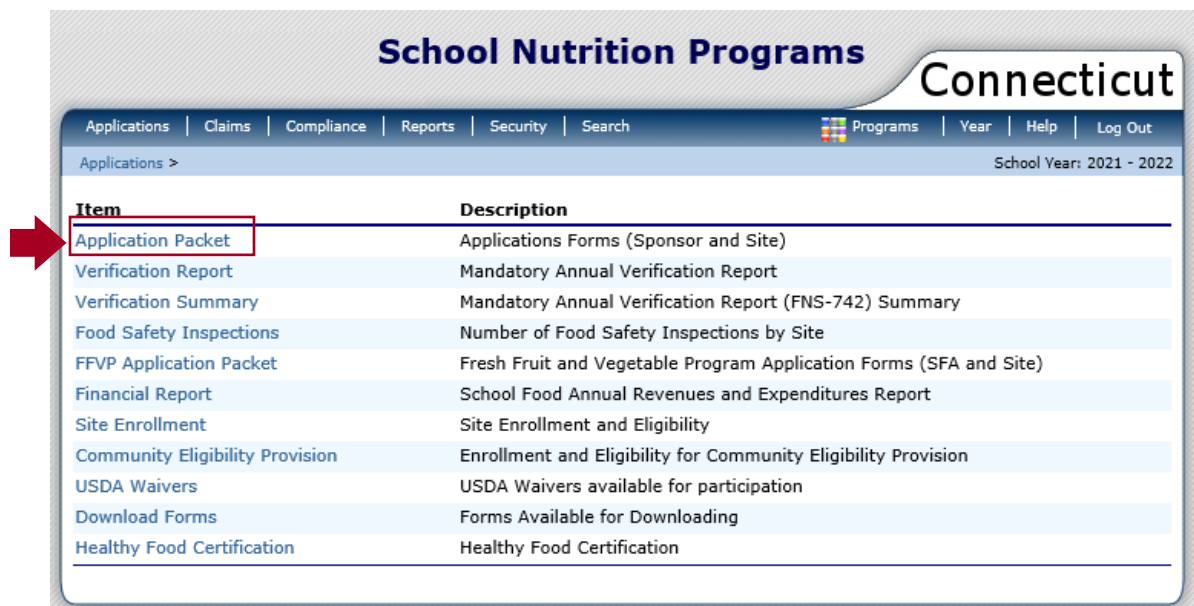
The screenshot shows the login page for the Connecticut Child Nutrition Programs Online System. The page has a header with the word "Connecticut" and a background image of a sky with clouds. Below the header, there are three small illustrations of baskets of fruit. The main content area is divided into two columns. The left column contains a login form for "Returning Users: Log On" with fields for "User ID:" and "Password:", a "Forgot Your Password?" link, and a "Log On" button. The right column contains the "CT State Department of Education" logo, the "Child Nutrition Programs Online System" title, and links for "School Nutrition Sponsors", "Child and Adult Care Food Program (CACFP) Sponsors", and "Summer Food Service Program (SFSP) Sponsors". At the bottom, there is a "Links" section with links to "State Department of Education", "CACFP Resources", and "SNP Resources". The page also features the "CNP Xpress" logo and a copyright notice for 2021 Colyar Technology Solutions.

2 | HFC Districts

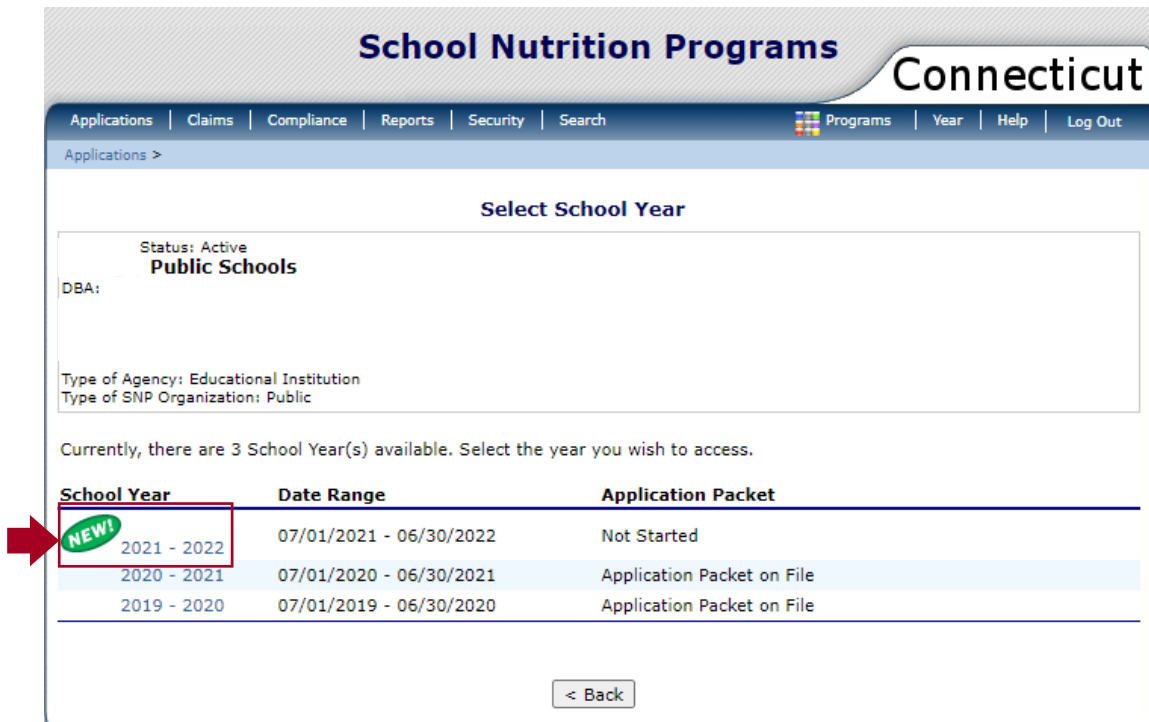
- The *claims preparer* clicks on **Applications** at the top left of the screen.



- The *claims preparer* clicks on **Application Packet** (the first selection under **Item**).



5. Under **School Year**, the *claims preparer* clicks on **2021-2022**, next to the green “New!” button.



School Nutrition Programs Connecticut

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications >

Select School Year

Status: Active
Public Schools

DBA:

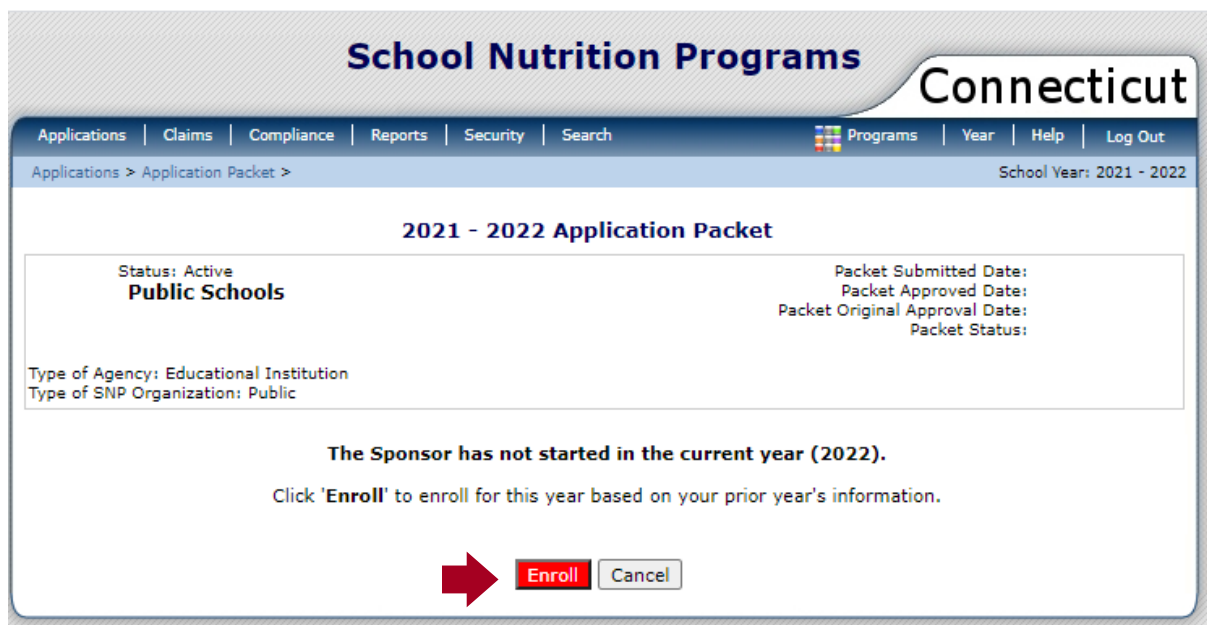
Type of Agency: Educational Institution
Type of SNP Organization: Public

Currently, there are 3 School Year(s) available. Select the year you wish to access.

School Year	Date Range	Application Packet
NEW! 2021 - 2022	07/01/2021 - 06/30/2022	Not Started
2020 - 2021	07/01/2020 - 06/30/2021	Application Packet on File
2019 - 2020	07/01/2019 - 06/30/2020	Application Packet on File

< Back

6. The *claims preparer* clicks on **Enroll**, then clicks **OK**.



School Nutrition Programs Connecticut

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > Application Packet > School Year: 2021 - 2022

2021 - 2022 Application Packet

Status: Active
Public Schools

Type of Agency: Educational Institution
Type of SNP Organization: Public

Packet Submitted Date:
Packet Approved Date:
Packet Original Approval Date:
Packet Status:

The Sponsor has not started in the current year (2022).

Click 'Enroll' to enroll for this year based on your prior year's information.

Enroll Cancel

7. The 2021-2022 Application Packet screen appears. **STOP:** This completes the *claims preparer's* role in the online HFC Statement process.

► **NOTE:** The *claims preparer* does **NOT** complete the application process to participate in the USDA school nutrition programs. The CSDE will notify sponsors when it is time to start the online application process for school nutrition programs. *Authorized signer 1 or 2* continues with step 8 (refer to page 11).

School Nutrition Programs Connecticut

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > Application Packet > School Year: 2021 - 2022

2021 - 2022 Application Packet

Status: Active
Board of Education

Packet Submitted Date:
Packet Approved Date:
Packet Original Approval Date:
Packet Status: Not Submitted

Type of Agency: Educational Institution
Type of SNP Organization: Public

Assigned To: unassigned

Action	Form Name	Latest Version	Status
View Modify Admin	Sponsor Application	Original	Pending Validation
Details	Meal Pattern Compliance		Pending Validation
Details	Checklist Summary		
Details	Application Packet Notes		

Site Applications	Approved	Pending	Return for Correction	Denied	Withdrawn/Closed	Error	Total Applications
School Nutrition Program	0	5	0	0	0	0	5
Seamless Summer Option	0	5	0	0	0	0	5

< Back Submit for Approval Approve Return Deny Withdraw Packet

Show Packet History

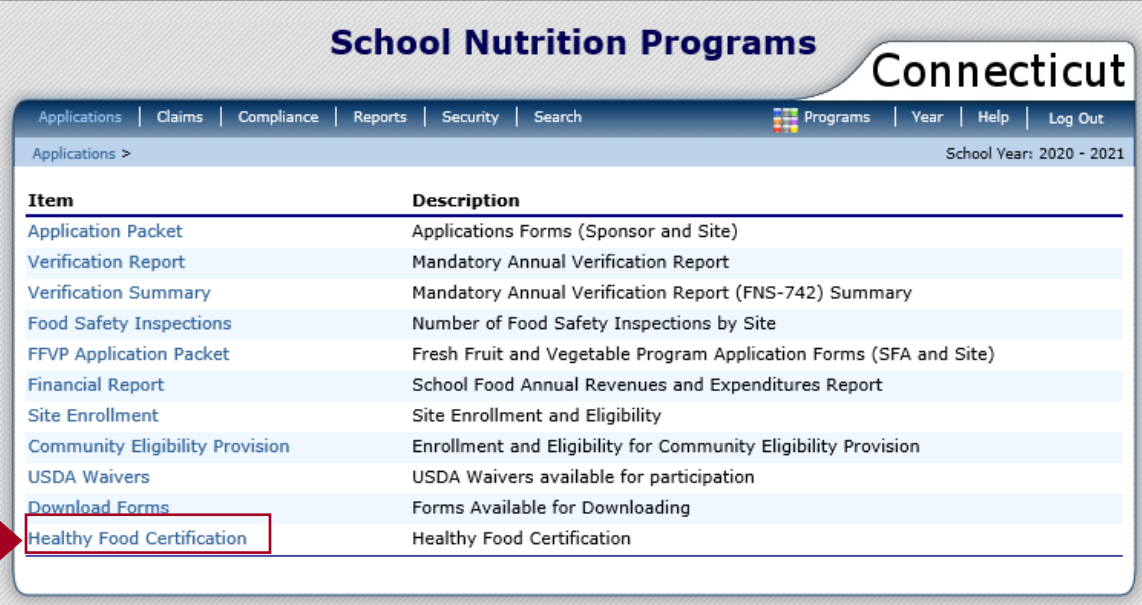
Do not complete the 2021-2022 Child Nutrition Programs application at this time

NOTE: After completing steps 1-7 to **enroll** the district in the 2021-22 application process for school nutrition programs, the *claims preparer* cannot complete any other information for HFC in the CNP System. The district's *authorized signer 1 or 2* must complete steps 8-17 to certify and submit the HFC Statement (refer to pages 11-20).

This section applies only to authorized signers 1 and 2.

NOTE: If you are the claims preparer, STOP. You cannot complete steps 8-17. The district's *authorized signer 1 or 2* must complete steps 8-17 below to certify and submit the HFC Statement.

8. *Authorized signer 1 or 2* clicks on **Healthy Food Certification** at the bottom left of the screen under **Item**.



School Nutrition Programs Connecticut

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > School Year: 2020 - 2021

Item	Description
Application Packet	Applications Forms (Sponsor and Site)
Verification Report	Mandatory Annual Verification Report
Verification Summary	Mandatory Annual Verification Report (FNS-742) Summary
Food Safety Inspections	Number of Food Safety Inspections by Site
FFVP Application Packet	Fresh Fruit and Vegetable Program Application Forms (SFA and Site)
Financial Report	School Food Annual Revenues and Expenditures Report
Site Enrollment	Site Enrollment and Eligibility
Community Eligibility Provision	Enrollment and Eligibility for Community Eligibility Provision
USDA Waivers	USDA Waivers available for participation
Download Forms	Forms Available for Downloading
Healthy Food Certification	Healthy Food Certification

2 | HFC Districts

- The **Healthy Food Certification Statement** screen appears. *Authorized signer 1 or 2* clicks on **Modify** under **Action** at the bottom left of the screen.

School Nutrition Programs Connecticut

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > School Year: 2021 - 2022

Healthy Food Certification Statement

Status: Active
Board of Education
DBA:

Type of Agency: Educational Institution
Type of SNP Organization: Public

Action	School Year	Received Date	Status
Modify	2021 - 2022		Not Started
View Modify Admin	2020 - 2021	06/03/2020	Submitted
View Modify Admin	2019 - 2020	06/06/2019	Approved
View Modify Admin	2018 - 2019	06/05/2018	Approved
View Modify Admin	2017 - 2018	06/21/2017	Approved

< Back

- The **Healthy Food Certification Statement** for School Year 2021-2022 appears starting with **Section 1 – Background**.

School Nutrition Programs Connecticut

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > VIEW | MODIFY | DELETE | INTERNAL USE ONLY

Healthy Food Certification Statement For School Year: 2021 - 2022

Status: Active
Board of Education
DBA:

Type of Agency: Educational Institution
Type of SNP Organization: Public

Note: All Connecticut public school districts that participate in the National School Lunch Program (NSLP) must complete this form. Public schools include regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools, and endowed academies. Private schools and residential child care institution (RCCIs) do not complete this form. Healthy Food Certification (HFC) applies only to public schools.

Child State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement

Section 1 - Background


Section 10-215e of the Connecticut General Statutes (C.G.S.) directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards (hereinafter, Connecticut Nutrition Standards (CNS)) for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program (NSLP) and School Breakfast Program (SBP). C.G.S. Section 10-215f requires that each participant in the NSLP, including each local and regional board of education, the Connecticut Technical High School System, and the governing authority for each state charter school, interdistrict magnet school, and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the CNS. C.G.S. Section 10-215b further provides additional funding to NSLP participants who annually certify compliance with the CNS.

11. **Section 2 – Certification Statement:** *Authorized signer 1 or 2* clicks on the “Will” button, then checks (☑) the box to certify and sign the application, and completes sections 3-6 on the online HFC Statement (refer to steps 11-16).


Section 2 - Certification Statement

Must be completed by all Connecticut public school districts that participate in the NSLP.

On behalf of the Board of Education or Governing Authority and pursuant to C.G.S. Section 10-215f, I hereby certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the CNS published by the CSDE, (select appropriate button)

 ☒ Will
☐ Will not

comply with the CNS during the period of July 1, 2021 through June 30, 2022. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and fundraising activities on school premises, whether or not school sponsored.

 ☒ I certify that the above selection reflects the HFC decision of the Board of Education or Governing Authority, as indicated in the attached meeting minutes. *Note: By checking this box, the authorized representative is **signing** the HFC Statement.*

- **NOTE:** Only *authorized signers 1 and 2* can certify and sign the HFC Statement. If the box is not checked, the error message below will appear.


Code	Error Description
500072	Section 2 - Certification Statement - Authorized signer 1 or 2 must certify Section 2. Note: You must have security access to certify the HFC Statement.

12. **Section 3 – Exemption Statement:** *Authorized signer 1 or 2* clicks on the appropriate button for food exemptions (“Will exclude...” or “Will not exclude...”), based on the vote of the board of education or school governing authority.

Section 3 - Exemption Statement

To be completed only by districts/schools choosing the healthy food option, i.e., those districts/schools that checked "will" in Section 2.

Pursuant to Section 10-215f of the Connecticut General Studies, I hereby acknowledge that the Board of Education or Governing Authority, (select appropriate button)

 ☒ Will exclude from certification food items that do not meet the CNS, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.
☐ Will not exclude from certification food items that do not meet the CNS.

- Select “**Will exclude...**” if the board of education or school governing authority voted **to permit** the sale to students of any food items that do not meet the CNS, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.
- Select “**Will not exclude...**” if the board of education or school governing authority voted **not to permit** the sale to students of any food items that do not meet the CNS.


2 | HFC Districts

13. Section 4 – Amendment to Agreement for Child Nutrition Programs (ED-099):

Authorized signer 1 or 2 checks (☑) the box to indicate that the district is amending their ED-099 Agreement for Child Nutrition Programs to include certification of compliance with the CNS and application for funding related to the CNS. This addendum covers the period from **July 1, 2021, through June 30, 2022.**

Section 4 - Amendment to Agreement for Child Nutrition Programs (ED-099)

To be completed only by districts/schools choosing the healthy food option, i.e., those districts/schools that checked "will" in Section 2.

 ☒ Pursuant to Section 10-215f of the Connecticut General Statutes, the agreement for Child Nutrition Programs (ED-099) with the Board of Education or Governing Authority is hereby amended to include the above certification statement of compliance with the CNS and application for funding related to those standards. This addendum covers the period from July 1, 2021 through June 30, 2022.

14. Section 5 – Board Meeting Meetings: **Authorized signer 1 or 2** uploads a copy of the minutes from the meeting of the board of education/governing authority. The minutes must indicate:

- the date of the meeting;
- that the district will follow the CNS for all competitive foods offered for sale to students on school premises at all times from all sources; and
- whether the district will or will not allow exemptions for foods that do not meet the CNS, providing that the sales comply with the exemption criteria (refer to step 11).
For more information, refer to “[Food Exemptions](#)” in section 1.

Section 5 - Board Meeting Minutes

Sponsors must upload the minutes from the meeting of the Board of Education/Governing Authority indicating if HFC was approved and if the district/school will allow food exemptions that meet the exemption criteria. For more information, see the CSDE's handout, [Exemptions for Foods and Beverages in Public Schools](#).

 [Add](#)


Attachment Count: 0

- a. If the board meeting minutes are **successfully uploaded**, the screen will display the date and time of the upload and the attachment account.

Section 5 - Board Meeting Minutes

Sponsors must upload the minutes from the meeting of the Board of Education/Governing Authority indicating if HFC was approved and if the district/school will allow food exemptions that meet the exemption criteria. For more information, see the CSDE's handout, [Exemptions for Foods and Beverages in Public Schools](#).

[Add](#)
[View](#) | [Modify](#) | [Delete](#)

 Attached on: 4/29/2021 8:29:53 AM

Attachment Count: 1

- a. If the board meeting minutes are **not uploaded**, the error message below appears.

Code	Error Description
500030	Section 5 - Board Meeting Minutes - At least one document must be uploaded.

15. **Section 6 – HFC District Contact Information (Parts A-D):** *Authorized signer 1 or 2* enters the contact information for the district's HFC contact person (part A), superintendent (part B), food service director (part C), and business manager (part D).


Section 6 - HFC District Contact Information

Note: This form must be completed by all public school districts that choose to implement Healthy Food Certification (HFC) under Section 10-215f of the Connecticut General Statutes (C.G.S.). Contact information is used to generate mailing lists and e-mail groups to provide districts with important information regarding HFC implementation.

A. District Contact Person for Healthy Food Certification

Name: Salutation First Name Last Name

Title:

Email Address: 

Phone: Ext: Fax:

Street Address

Address Line 1:

Address Line 2:

City:


State: Zip:

The district contact person is the point person identified by the district for coordinating the implementation and monitoring of HFC under C.G.S. Section 10-215f. This person will field questions, organize trainings and contact the CSDE for assistance when necessary. The district may consider using the team leader for School Wellness Policy in this capacity. For more information, see the CSDE's handout, *Responsibilities of District Contact Person for Healthy Food Certification*.

B. District Superintendent

Name: Salutation First Name Last Name

Title:

Email Address: 

Phone: Ext: Fax:

Street Address

Address Line 1:

Address Line 2:


City:

State: Zip:

C. District School Food Service Director

Name: Salutation First Name Last Name

Title:

Email Address: 

Phone: Ext: Fax:

Street Address

Address Line 1:

Address Line 2:


City:

State: Zip:

D. District Business Manager

Name: Salutation First Name Last Name

Title:

Email Address: 

Phone: Ext: Fax:

Street Address

Address Line 1:

Address Line 2:

City:

State: Zip:

16. **Section 6 – HFC District Contact Information (parts E-G):** *Authorized signer 1 or 2* clicks on “Yes” or “No” to indicate whether the district has interschool agreements (part E), school stores (part F), and culinary arts programs (part G). If the answer is “Yes,” *authorized signer 1 or 2* enters the contact information for the person responsible for each applicable area.

► **NOTE:** The contact information fields for each area only displays if *authorized signer 1 or 2* clicks on “Yes.” If *authorized signer 1 or 2* clicks on “No,” the contact information fields for that area will **not** display.

E. Interschool Agreement	<input type="radio"/> Yes <input checked="" type="radio"/> No
Does your school district provide lunches through a CSDE-approved interschool agreement to another PUBLIC school outside of your school district, e.g., another public school district, charter school, interdistrict magnet school or endowed academy?	
F. School Store	<input type="radio"/> Yes <input checked="" type="radio"/> No
Does your school district operate a school store or similar school-based enterprise that sells food or beverages to students?	
G. Culinary Arts Program	<input type="radio"/> Yes <input checked="" type="radio"/> No
Does your school district operate a culinary arts program that sells food or beverages to students?	

- Part E – Interschool Agreement:** *Authorized signer 1 or 2* clicks on “Yes” or “No” to indicate if the district has any approved interschool agreements with **public** schools. If the answer is “Yes,” *authorized signer 1 or 2* enters the contact information for each public school for which the district has an interschool agreement. For more information on interschool agreements, refer to CSDE [Operational Memorandum No. 02-21: Interschool Agreements for School Year 2021-22](#).

► **NOTE:** This section applies only to interschool agreements with **public** schools. Do **not** include interschool agreements with private schools. Private schools are not eligible for HFC.

E. Interschool Agreement

Does your school district provide lunches through a CSDE-approved interschool agreement to another **PUBLIC** school outside of your school district, e.g., another public school district, charter school, interdistrict magnet school or endowed academy? ☒ Yes ☐ No

*List only **PUBLIC** schools that have indicated on the interschool agreement that they will comply with HFC under C.G.S. Section 10-215f. Provide complete contact information for each school. Attach additional pages as necessary.*

Do not include agreements with private schools.

Name of school:

Address Line 1:

Address Line 2:

City:

State: Zip:

Salutation First Name Last Name

Name:

Title:

Email Address:

Phone: Ext: Fax:

Does your school district have an approved Interschool Agreement** on file with the CSDE? ☒ Yes ☐ No

Name of school:

Address Line 1:

Address Line 2:

City:

State: Zip:

Salutation First Name Last Name

Name:

Title:

Email Address:

Phone: Ext: Fax:

Does your school district have an approved Interschool Agreement** on file with the CSDE? ☒ Yes ☐ No

[Add Another School](#)

**Lunches served at recipient schools are only included in the sponsoring district's total lunches for HFC funding if 1) the recipient school certifies on their interschool agreement that they will comply with HFC; and 2) the CSDE receives the 2021-2022 interschool agreement by July 1, 2021. For a sample interschool agreement, see the CSDE's [Forms for School Nutrition Programs](#) webpage.

- Part F – School Store:** *Authorized signer 1 or 2* clicks on “Yes” or “No” to indicate if the district has any school stores that sell food or beverages to students. If the answer is “Yes,” *authorized signer 1 or 2* enters the contact information for the person responsible for the school store.

F. School Store

Does your school district operate a school store or similar school-based enterprise that sells food or beverages to students? ☒ Yes ☐ No

Please provide contact information for the person responsible for the school store, e.g., teacher advisor.

Name: Salutation First Name Last Name

Title:

Email Address:

Phone: Ext: Fax:

Street Address

Address Line 1:

Address Line 2:

City:

State: Zip:

- Part G: Culinary Arts Program:** *Authorized signer 1 or 2* clicks on “Yes” or “No” to indicate if the district has a culinary arts program that sells food or beverages to students. If the answer is “Yes,” *authorized signer 1 or 2* enters the contact information for the person responsible for the culinary program.

G. Culinary Arts Program

Does your school district operate a culinary arts program that sells food or beverages to students? ☒ Yes ☐ No

Provide the contact information for the person responsible for culinary program.

Name: Salutation First Name Last Name

Title:

Email Address:

Phone: Ext: Fax:

Street Address

Address Line 1:

Address Line 2:

City:

State: Zip:

17. When all information is complete, *authorized signer 1 or 2* clicks **Save** at the bottom of the screen.



- a. **Submission *without errors*:** If the application is complete without any errors, the message below displays. The name of the authorized signer and the date and time appears at the bottom of the message.



- b. **Submission *with errors*:** If the application has any errors, an error message will display for each error. *Authorized signer 1 or 2* clicks **Edit** to return to the HFC Statement and correct the errors.



School Nutrition Programs **Connecticut**

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications >

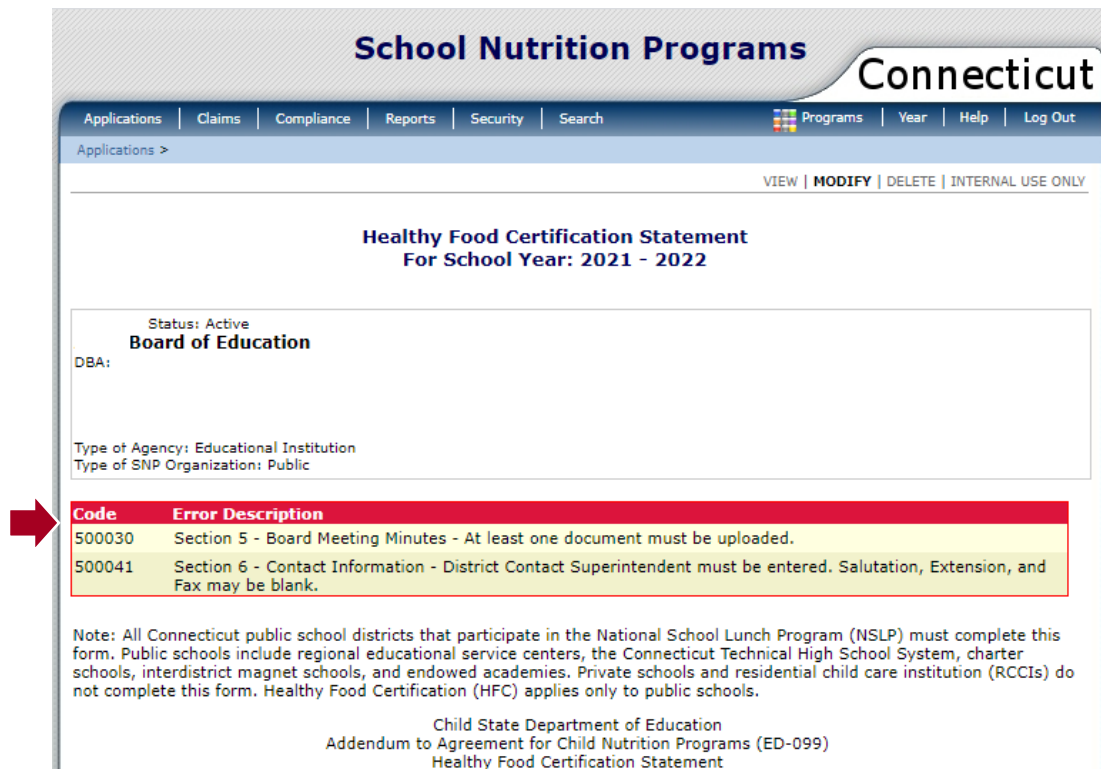
**Healthy Food Certification Statement
For School Year: 2021 - 2022**

The Healthy Food Certification Statement has been processed with errors.

Information entered is either incomplete or is not in compliance with the Connecticut State Department of Education Child Nutrition Programs rules and regulations. All errors listed on the form must be corrected before the Healthy Food Certification Statement can be processed.
You may correct the errors now by clicking '< Edit' or you may return to the Healthy Food Certification Statement later.

< Edit Finish

- **NOTE:** The errors and codes will display under the red bar at the top of the HFC Statement.



School Nutrition Programs **Connecticut**

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications >

VIEW | **MODIFY** | DELETE | INTERNAL USE ONLY

**Healthy Food Certification Statement
For School Year: 2021 - 2022**

Status: Active
Board of Education
DBA:

Type of Agency: Educational Institution
Type of SNP Organization: Public

Code	Error Description
500030	Section 5 - Board Meeting Minutes - At least one document must be uploaded.
500041	Section 6 - Contact Information - District Contact Superintendent must be entered. Salutation, Extension, and Fax may be blank.

Note: All Connecticut public school districts that participate in the National School Lunch Program (NSLP) must complete this form. Public schools include regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools, and endowed academies. Private schools and residential child care institution (RCCIs) do not complete this form. Healthy Food Certification (HFC) applies only to public schools.

Child State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement

3 — Application Steps for Non-HFC Districts

Important Information

- ▶ This section applies only to non-**HFC districts**. HFC districts must follow the steps in section 2.
- ▶ The **claims preparer** must first **enroll** the district in the 2021-22 application process for school nutrition programs (refer to steps 1-7) **before** **authorized signer 1 or 2** can access the HFC module in the CNP System to complete, certify, and submit the HFC Statement (steps 8-13). **If the claims preparer has not enrolled the district, authorized signer 1 or 2 will not be able to enter any information for HFC.**
- ▶ The online HFC Statement can only be certified by **authorized signer 1 or 2**. For more information, refer to “**Who Completes the HFC Statement**” in section 1.

1. The **claims preparer** accesses the Connecticut State Department of Education’s (CSDE) Online Application and Claiming System for Child Nutrition Programs (CNP System) at <https://ct.cnpus.com/prod/Splash.aspx>.
2. The **claims preparer** logs in with **User ID** and **Password**.

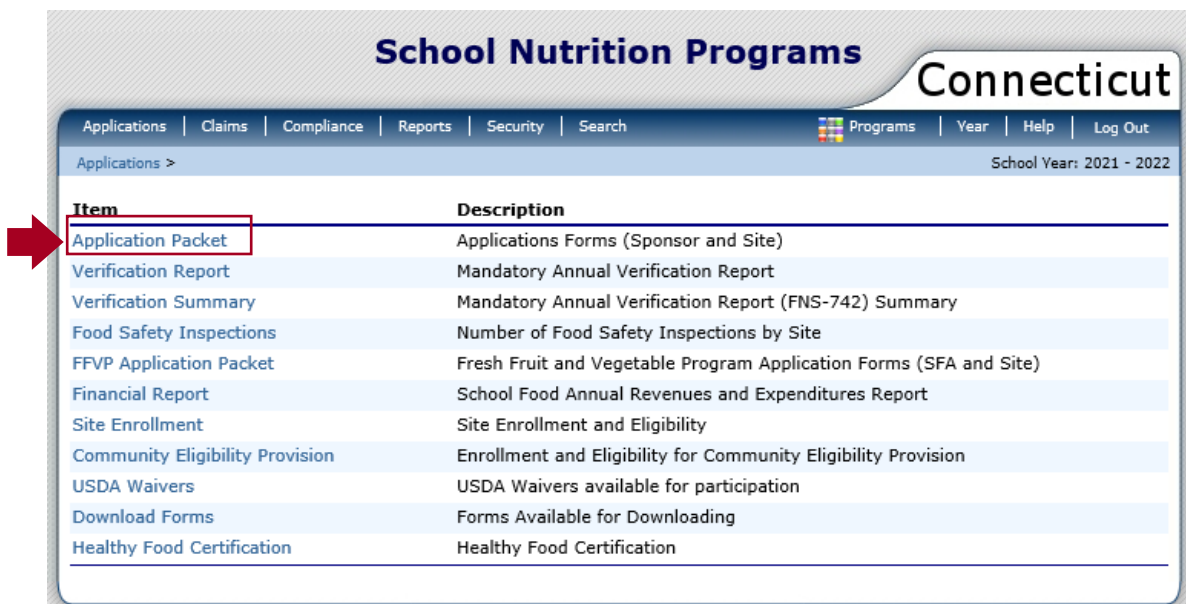
The screenshot shows the login page for the Connecticut Child Nutrition Programs Online System. The page has a header with the word "Connecticut" and a background image of a blue sky with clouds. Below the header, there are three small illustrations of children sitting at a table. The main content area is divided into two columns. The left column contains a "Returning Users: Log On" section with fields for "User ID:" and "Password:", a "Forgot Your Password?" link, and a green "Log On" button. The right column contains the "CT State Department of Education" logo, the "Child Nutrition Programs Online System" title, and links for "School Nutrition Sponsors", "Child and Adult Care Food Program (CACFP) Sponsors", and "Summer Food Service Program (SFSP) Sponsors". At the bottom of the page, there is a "Links" section with links to "State Department of Education", "CACFP Resources", and "SNP Resources". The page also features the "CNP press" logo and a copyright notice for 2021 Colyar Technology Solutions.

3 | Non-HFC Districts

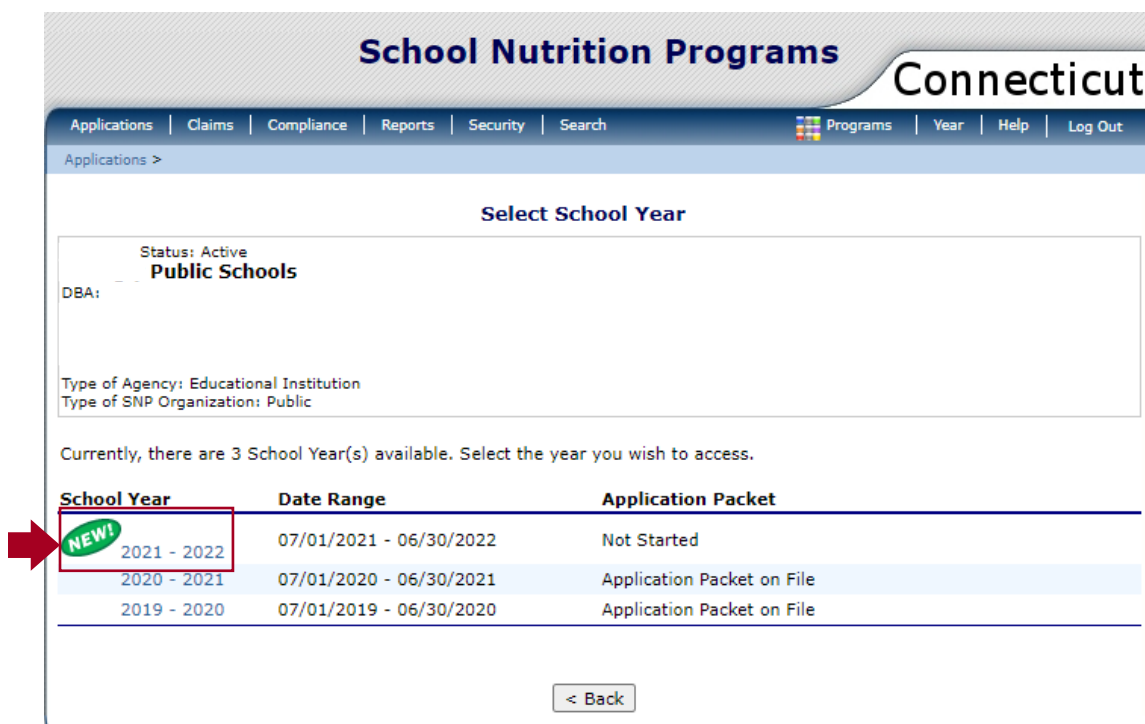
3. The *claims preparer* clicks on **Applications** at the top left of the screen.



4. The *claims preparer* clicks on **Application Packet** (the first selection under **Item**).



5. Under **School Year**, the *claims preparer* clicks on **2021-2022**, next to the green “New!” button.



School Nutrition Programs Connecticut

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications >

Select School Year

Status: Active
Public Schools

DBA:

Type of Agency: Educational Institution
Type of SNP Organization: Public

Currently, there are 3 School Year(s) available. Select the year you wish to access.

School Year	Date Range	Application Packet
NEW! 2021 - 2022	07/01/2021 - 06/30/2022	Not Started
2020 - 2021	07/01/2020 - 06/30/2021	Application Packet on File
2019 - 2020	07/01/2019 - 06/30/2020	Application Packet on File

< Back

6. The *claims preparer* clicks on **Enroll**, then clicks **OK**.



School Nutrition Programs Connecticut

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > Application Packet > School Year: 2021 - 2022

2021 - 2022 Application Packet

Status: Active
Public Schools

Packet Submitted Date:
Packet Approved Date:
Packet Original Approval Date:
Packet Status:

Type of Agency: Educational Institution
Type of SNP Organization: Public

The Sponsor has not started in the current year (2022).

Click 'Enroll' to enroll for this year based on your prior year's information.

Enroll Cancel

3 | Non-HFC Districts

7. The **2021-2022 Application Packet** screen appears. **STOP:** This completes the *claims preparer's* role in the online HFC Statement process.

- **NOTE:** The *claims preparer* does **NOT** complete the application process to participate in the **USDA school nutrition programs**. The CSDE will notify sponsors when it is time to start the online application process for school nutrition programs. *Authorized signer 1 or 2* continues with step 8 (refer to page 11).

School Nutrition Programs Connecticut

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > Application Packet > School Year: 2021 - 2022

2021 - 2022 Application Packet

Status: Active
Board of Education

Packet Submitted Date:
Packet Approved Date:
Packet Original Approval Date:
Packet Status: Not Submitted

Type of Agency: Educational Institution
Type of SNP Organization: Public

Assigned To: unassigned

Action	Form Name	Latest Action	Status
View Modify Admin	Sponsor Registration	Original	Pending Validation
Details	Annual Pattern Compliance Worksheet		Pending Validation
Details	Checklist Summary		
Details	Application Packet Notes		

Site Applications	Approved	Pending	Return for Correction	Denied	Withdrawn/Closed	Error	Total Applications
School Nutrition Program	0	5	0	0	0	0	5
Seamless Summer Option	0	5	0	0	0	0	5

< Back Submit for Approval Approve Return Deny Withdraw Packet

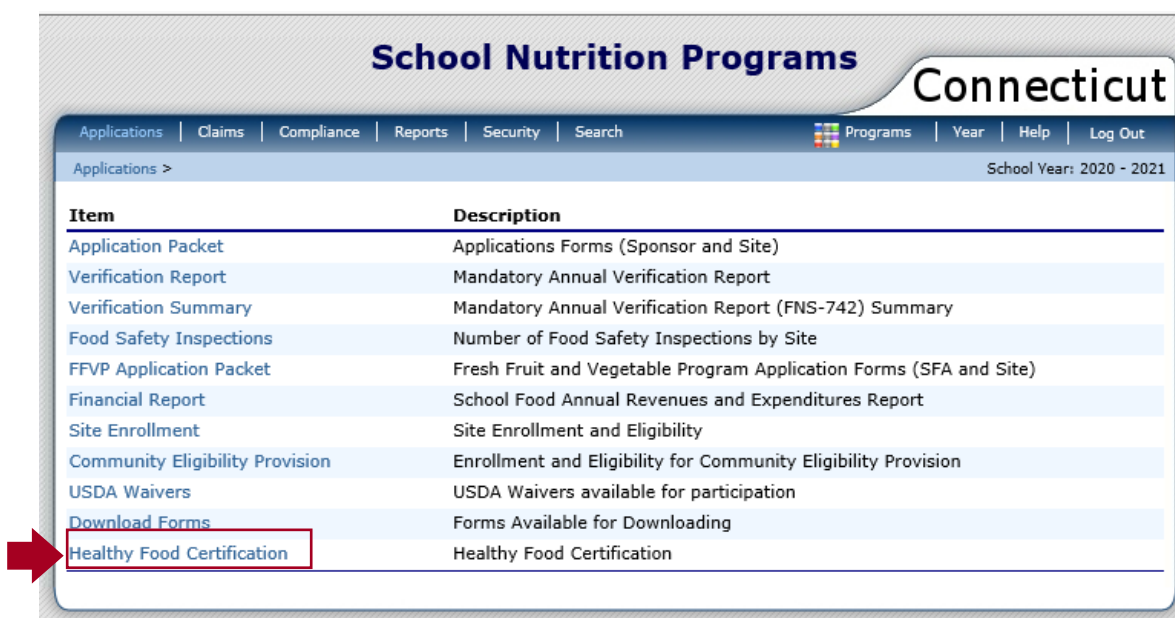
Show Packet History

NOTE: After completing steps 1-7 to **enroll** the district in the 2021-22 application process for school nutrition programs, the *claims preparer* cannot complete any other information for HFC in the CNP System. The district's *authorized signer 1 or 2* must complete steps 8-17 to certify and submit the HFC Statement (refer to pages 11-20).

This section applies only to authorized signers 1 and 2.

NOTE: If you are the claims preparer, **STOP**. You cannot complete steps 8-13. The district's *authorized signer 1 or 2* must complete steps 8-13 below to certify and submit the HFC Statement.

8. *Authorized signer 1 or 2* clicks on **Healthy Food Certification** at the bottom left of the screen under **Item**.



3 | Non-HFC Districts

- The **Healthy Food Certification Statement** screen appears. *Authorized signer 1 or 2* clicks on **Modify** under **Action** at the bottom left of the screen.

School Nutrition Programs **Connecticut**

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > School Year: 2021 - 2022

Healthy Food Certification Statement

Status: Active
Board of Education
DBA:

Type of Agency: Educational Institution
Type of SNP Organization: Public

Action	School Year	Received Date	Status
Modify	2021 - 2022		Not Started
View Modify Admin	2020 - 2021	06/03/2020	Submitted
View Modify Admin	2019 - 2020	06/06/2019	Approved
View Modify Admin	2018 - 2019	06/05/2018	Approved
View Modify Admin	2017 - 2018	06/21/2017	Approved

< Back

- The **Healthy Food Certification Statement for School Year 2021-2022** appears starting with **Section 1 – Background**.

School Nutrition Programs **Connecticut**

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > VIEW | **MODIFY** | DELETE | INTERNAL USE ONLY

Healthy Food Certification Statement For School Year: 2021 - 2022

Status: Active
Board of Education
DBA:

Type of Agency: Educational Institution
Type of SNP Organization: Public

Note: All Connecticut public school districts that participate in the National School Lunch Program (NSLP) must complete this form. Public schools include regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools, and endowed academies. Private schools and residential child care institution (RCCIs) do not complete this form. Healthy Food Certification (HFC) applies only to public schools.

Child State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement

Section 1 - Background

Section 10-215e of the Connecticut General Statutes (C.G.S.) directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards (hereinafter, Connecticut Nutrition Standards (CNS)) for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program (NSLP) and School Breakfast Program (SBP). C.G.S. Section 10-215f requires that each participant in the NSLP, including each local and regional board of education, the Connecticut Technical High School System, and the governing authority for each state charter school, interdistrict magnet school, and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the CNS. C.G.S. Section 10-215b further provides additional funding to NSLP participants who annually certify compliance with the CNS.

11. **Section 2 – Certification Statement:** *Authorized signer 1 or 2* clicks on the “Will not” button, then checks (☑) the box to certify and sign the application, and completes section 5 (refer to step 11).

Section 2 - Certification Statement

Must be completed by all Connecticut public school districts that participate in the NSLP.

On behalf of the Board of Education or Governing Authority and pursuant to C.G.S. Section 10-215f, I hereby certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the CNS published by the CSDE, (select appropriate button)

☐ Will
☒ Will not

comply with the CNS during the period of July 1, 2021 through June 30, 2022. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and fundraising activities on school premises, whether or not school sponsored.

☒ I certify that the above selection reflects the HFC decision of the Board of Education or Governing Authority, as indicated in the attached meeting minutes. *Note: By checking this box, the authorized representative is **signing** the HFC Statement.*

- **NOTE:** Only *authorized signers 1 and 2* can certify and sign the HFC Statement. If the box is not checked, the error message below will appear.

Code	Error Description
500072	Section 2 - Certification Statement - Authorized signer 1 or 2 must certify Section 2. Note: You must have security access to certify the HFC Statement.

- **NOTE:** Sections 3-4 and 6 apply only to districts that certify “will” in section 2. They will not display when *authorized signer 1 or 2* selects “will not” in section 2.

3 | Non-HFC Districts

12. **Section 5 – Board Meeting Meetings:** *Authorized signer 1 or 2* uploads a copy of the minutes from the meeting of the board of education/governing authority. The minutes must indicate:

- the date of the meeting; and
- that the district **will not** follow the CNS for all competitive foods offered for sale to students on school premises at all times from all sources.

Section 5 - Board Meeting Minutes

Sponsors must upload the minutes from the meeting of the Board of Education/Governing Authority indicating if HFC was approved and if the district/school will allow food exemptions that meet the exemption criteria. For more information, see the CSDE's handout, [Exemptions for Foods and Beverages in Public Schools](#).



Attachment Count: 0

- b. If the board meeting minutes are **successfully uploaded**, the screen will display the date and time of the upload and the attachment account.

Section 5 - Board Meeting Minutes

Sponsors must upload the minutes from the meeting of the Board of Education/Governing Authority indicating if HFC was approved and if the district/school will allow food exemptions that meet the exemption criteria. For more information, see the CSDE's handout, [Exemptions for Foods and Beverages in Public Schools](#).

Add
[View](#) | [Modify](#) | [Delete](#)

✓ Attached on: 4/29/2021 8:29:53 AM

Attachment Count: 1

- c. If the board meeting minutes are **not uploaded**, the error message below appears.

Code	Error Description
500030	Section 5 - Board Meeting Minutes - At least one document must be uploaded.

13. When all information is complete, *authorized signer 1 or 2* clicks **Save**.



- a. **Submission *without* errors:** If the application is complete without any errors, the message below displays. The name of the authorized signer and the date and time appears at the bottom of the message.

The screenshot shows the 'School Nutrition Programs Connecticut' interface. The top navigation bar includes links for Applications, Claims, Compliance, Reports, Security, Search, Programs, Year, Help, and Log Out. The main heading is 'Healthy Food Certification Statement For School Year: 2021 - 2022'. A red arrow points to a message box that says 'The Healthy Food Certification Statement has been processed.' Below the message are two buttons: '< Edit' and 'Finish'.

- c. **Submission *with* errors:** If the application has any errors, an error message will display for each error. *Authorized signer 1 or 2* clicks **Edit** to return to the HFC Statement and correct the errors.

The screenshot shows the same 'School Nutrition Programs Connecticut' interface. A red arrow points to a message box that says 'The Healthy Food Certification Statement has been processed with errors.' Below this message is a detailed error description: 'Information entered is either incomplete or is not in compliance with the Connecticut State Department of Education Child Nutrition Programs rules and regulations. All errors listed on the form must be corrected before the Healthy Food Certification Statement can be processed. You may correct the errors now by clicking '< Edit' or you may return to the Healthy Food Certification Statement later.' At the bottom are two buttons: '< Edit' and 'Finish'.

3 | Non-HFC Districts

- **NOTE:** The errors and codes will display under the red bar at the top of the HFC Statement.

School Nutrition Programs

Connecticut

Applications | Claims | Compliance | Reports | Security | Search

Programs | Year | Help | Log Out

Applications >

VIEW | MODIFY | DELETE | INTERNAL USE ONLY

Healthy Food Certification Statement
For School Year: 2021 - 2022

Status: Active
DBA: **Board of Education**
Type of Agency: Educational Institution
Type of SNP Organization: Public

Code	Error Description
500030	Section 5 - Board Meeting Minutes - At least one document must be uploaded.
500041	Section 6 - Contact Information - District Contact Superintendent must be entered. Salutation, Extension, and Fax may be blank.

Note: All Connecticut public school districts that participate in the National School Lunch Program (NSLP) must complete this form. Public schools include regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools, and endowed academies. Private schools and residential child care institution (RCCIs) do not complete this form. Healthy Food Certification (HFC) applies only to public schools.

Child State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement

4 — HFC Resources

Connecticut Nutrition Standards (CSDE webpage):

<https://portal.ct.gov/SDE/Nutrition/Connecticut-Nutrition-Standards>

Ensuring District Compliance with Healthy Food Certification (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Ensuring_District_Compliance_HFC.pdf

Evaluating Foods for CNS Compliance (“How To” section of the CSDE’s CNS webpage):

<https://portal.ct.gov/SDE/Nutrition/Connecticut-Nutrition-Standards/How-To>

Exemptions for Foods and Beverages in Public Schools (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Food_Beverage_Exemptions_Public_Schools.pdf

Guide to Competitive Foods in HFC Public Schools (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Competitive_Foods_Guide_HFC.pdf

Healthy Food Certification (CSDE webpage):

<https://portal.ct.gov/SDE/Nutrition/Healthy-Food-Certification>

Healthy Food Certification Application (CSDE webpage):

<https://portal.ct.gov/SDE/Nutrition/Healthy-Food-Certification/Apply>

List of Acceptable Foods and Beverages (CSDE webpage):

<https://portal.ct.gov/SDE/Nutrition/List-of-Acceptable-Foods-and-Beverages>

Presentation: Application Procedures for HFC (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/App/Application_Procedures_HFC_Presentation.pdf

Presentation: Complying with Healthy Food Certification (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Complying_Healthy_Food_Certification_Presentation.pdf

Presentation: Connecticut Nutrition Standards (CSDE):

https://portal.ct.gov/SDE/Nutrition/Connecticut-Nutrition-Standards/-/media/SDE/Nutrition/HFC/CNS/Connecticut_Nutrition_Standards_Presentation.pdf

Presentation: Healthy Food Certification Fundraiser Requirements (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Fundraiser_Requirements_HFC_Presentation.pdf

4 | Resources

Questions and Answers on Connecticut Statutes for School Foods and Beverages (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Questions_Answers_Connecticut_Statutes_School_Foods_Beverages.pdf

Requirements for Competitive Foods in HFC Public Schools (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Requirements_Competitive_Foods_HFC.pdf

Requirements for Foods and Beverages in Culinary Programs in HFC Public Schools (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Culinary_Programs_Requirements_HFC.pdf

Requirements for Foods and Beverages in School Stores in HFC Public Schools (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/School_Store_Requirements_HFC.pdf

Requirements for Foods and Beverages in Vending Machines in HFC Public Schools (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Vending_Machine_Requirements_HFC.pdf

Requirements for Selling Foods and Beverages in Adult Education Programs:

<https://portal.ct.gov/-/media/SDE/Nutrition/HFC/AdultEdHFC.pdf>

Resources for Meeting the Federal and State Requirements for Competitive Foods in Schools:

https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Resources_Federal_State_Requirements_Competitive_Foods.pdf

Responsibilities of District Contact Person for Healthy Food Certification (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/HFC_District_Contact_Responsibilities.pdf

Summary Chart: Federal and State Requirements for Competitive Foods in HFC Public Schools (CSDE):

https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Summary_Chart_Requirements_Competitive_Foods_HFC.pdf



CONNECTICUT STATE
DEPARTMENT OF EDUCATION